



February 2, 2021

TO: Mississippi Assessor Education Program Participants

FROM: Jason Camp, Extension Instructor

SUBJECT: **2021 Calendar of Educational Opportunities**
IAAO Courses
Certified Appraisers' School & Challenge Exam
MAE Examination
Application Procedures for Track II Certification

I am writing to announce the assessor educational opportunities that will take place during 2021. Enclosed in this packet you will find information pertaining to the 2021 Recertification Course, Application Procedures for Track II Certification, 2021 MAE Examination, and Certified Appraisers' School.

Below you will find additional information pertaining to each of the upcoming events.

2021 Calendar of Educational Opportunities

Attached is the 2021 Calendar for Educational Opportunities for all Tax Assessors and their deputies. We will be emailing reminders and registration information for the various schools and/or events. **We request that you register online for each course or event.** This is very helpful to our department and will also give you a confirmation that your registration was received. All registration forms can be accessed at gcd.extension.msstate.edu by clicking the "Register for Upcoming Events" link in the lower right-hand corner of the page.

IAAO Courses & Workshops

Several IAAO Courses are being offered in 2021. For detailed information on each course please visit gcd.extension.msstate.edu

- IAAO Workshop 854 CMS Case Problem Workshop-March 10-11
- IAAO Course 102-Income Approach to Valuation-April 12-16
- IAAO Course 400- Assessment Administration- June 7-11
- IAAO Course 101- Fundamentals of Real Property Appraisal-Fall 2021
- IAAO Course 102- Income Approach to Valuation-Fall 2021

Mississippi State University Extension Service

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We are an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.



Recertification Course Schedule

Due to ongoing COVID-19 issues Recertification for 2021 will be conducted completely online. The online recertification can be completed anytime between February 1, 2021-May 1, 2021.

Register online: gcd.msstate.edu (Click the Assessor Recertification button)

Like past years, the DOR has authorized the GCD to collect a fee from all non-government employees who attend this year's Recertification Course. This year's fee will be **\$20.00** and will cover the costs associated with recertification. This fee should be mailed to the Center for Government and Community Development. Recertification credit will not be awarded until the fee has been received.

Certified Appraisers' School and Challenge Exam

The 38th Annual Certified Appraisers' School (CAS) will take place May 3-7 and May 17-21, 2021. This school is conducted by the Mississippi Department of Revenue (DOR) and sponsored by the Extension Center for Government & Community Development, Mississippi State University (MSU) Extension Service. **It will be held in Starkville, MS at the Bost Conference Center.** Under the legislatively mandated Mississippi Education and Certification Program (MECP), all county and contract appraisal staff wishing to become certified appraisers must attend this School.¹

The cost per student is **\$375**. This fee covers class materials and refreshments.

The enrollment & hotel deadline is April 1, 2021

¹Mississippi Department of Revenue Rule 3 states that "... certification will be approved for those individuals attending and satisfactorily completing the Certified Appraisers' School taught by the Mississippi Department of Revenue or by passing a 'challenge basis' comprehensive examination . . ."



The Certified Appraiser Challenge Exam¹

The CAS challenge exam will be offered **March 3, 2021**, in Raymond, MS, at Central Mississippi Research and Extension Center. The Challenge Exam application deadline is February 24, 2021.

Register Online: gcd.extension.msstate.edu (Click Register in bottom right corner)

Track II Certification and MAE Examination

Everyone seeking Track II levels of certification **must submit an application, application fee, and documentation showing successful completion of all IAAO Courses** to the MECAP Advisory Board since this certification is not awarded automatically. Page 10 of *The Red Book: The Manual of the Mississippi Education and Certification Program* (12th edition) explains the general procedures for Track II applications. Specific information for each level – Assessment Evaluator I (AEI), Assessment Evaluator II (AEII), and Mississippi Assessment Evaluator (MAE) – can also be found in the Red Book.

If you are applying for MAE candidacy, please note that approval of your application simply means that you are permitted to take the **MAE Examination**. The **MAE Examination** will take place at the Central Mississippi Research and Extension Center in Raymond **June 2-3, 2021**. **The application deadline for MAE is May 24, 2021**. **If you are scheduled to take an IAAO course this spring or haven't received your grades yet, please list the course and the date of when you are taking or took the course**. MAE applicants need to send a letter from their employer verifying three (3) years of mass appraisal experience.

The **application deadline for AEI and AEII designations is May 24, 2021**. Also, please note that in addition to submitting the appropriate application form(s) and application fee(s), **applicants are required to provide documentation of all International Association of Assessing Officers (IAAO) courses that have been successfully completed**. Please review the *Red Book* to make sure that the correct information is submitted. The application fees set by the Advisory Board for each level is \$50.00 and must be received prior to May 24, 2021. **An incomplete or late application received after the Advisory Board meeting cannot be approved this year**.

Register Online: gcd.extension.msstate.edu (Click Register in bottom right corner)



General Reminders

- If you have a change of employment or contact information throughout the year please contact the MSU-GCD to update your records.
- If you take an IAAO course out of state or online please be sure to submit your proof of successful completion to the MSU-GCD.
- AE I, AE II, and MAE designations are not automatically awarded at the completion of an IAAO course. To be awarded the designation you must apply by the deadline to be considered by the MECAP advisory board.

Please contact me if you have any questions about upcoming events or the Assessor Education Program.

Jason Camp

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Extending knowledge. Changing lives.

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2021 MECP Assessor Educational Opportunities

~~December 21 IAAO Course 600 Deadline~~

~~January 11 IAAO Course 101 & 500 Deadline~~ gcd.msstate.edu

~~January 25-29 IAAO Course 600 Principles & Techniques of Mapping~~ The Mill Starkville, MS

~~February 8-12 IAAO Course 101~~ Embassy Ridgeland, MS

~~February 8-12 IAAO Course 500~~ Embassy Ridgeland, MS

February 1- Assessor Recertification gcd.msstate.edu

May 1

February 9 IAAO Workshop 854-CMS Deadline gcd.msstate.edu

February 24 CAS Challenge Exam Deadline gcd.msstate.edu

March 3 CAS Challenge Exam Central MS R & E Center

March 10-11 IAAO Workshop 854 CMS Case Problem Oxford Conference Center

March 15 IAAO Course 102 Deadline gcd.msstate.edu

April Recertification

April 1 CAS Deadline & Hotel Block Deadline gcd.msstate.edu

April 12-16 IAAO Course 102 Embassy Ridgeland, MS

May 3-7 Certified Appraiser School Bost Conference, MSU Campus
Week One

May 17-21 Certified Appraiser School Bost Conference, MSU Campus
Week Two

May 24 AEI & AEII & MAE Deadline gcd.msstate.edu

June 2 & 3 MAE Exam Central MS R & E Center

June 2 CAS Exam Retest Central MS R & E Center

June 7-11 IAAO Course 400 Biloxi

June 18 MAE Exam Retest Central MS R & E Center

July 11-15 MACA Summer Conference Oxford

Fall 2021 IAAO Course 101, 102, 7-Hour USPAP

Register online: www.gcd.msstate.edu (Click Register in bottom right corner)